**ENJOYING AND ACHIEVING AT HRC**

**Our priority is to promote a welcoming, safe environment where everyone can enjoy their time at college and have the opportunity to achieve their potential.**

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| **You can expect:-**  A welcoming and safe environment where :-   * There is zero tolerance of bullying and harassment * You are shown how to keep yourself and others healthy and safe * You know where to go for help with personal matters including welfare and finance * You have the opportunity to appreciate the beliefs and cultures of others   A high quality learning experience including:-   * Clear information about the college, your course and what you need to do to pass * Inspirational teaching, with additional learning support if you need it * Opportunities to review your progress and set personal targets with your tutor * Clear, fair and prompt assessment of your work * Access to a range of enrichment activities and a chance to make a positive contribution to college life * Opportunities to comment on your course and time at college * Information and guidance that helps you make informed choices about your future | **You will be expected to:-**  **In general:**   * Respect the rights and views of others * Not use language or behaviour that could offend * Wear your ID card so it is visible * Use college buildings and equipment safely and carefully * Follow all college policies and procedures   **In learning:**   * Be on time and prepared for all sessions on your timetable * Meet all deadlines and targets * Complete course work and exams to the best of your ability without copying or cheating * Tell the College in advance of any sickness or lateness   We’re confident you’ll be able to meet these expectations. So please remember:  **B e safe**  **R espectful**  **A lways polite**  **V isible ID**  **O n time** |
| We agree to meet the above ‘Enjoying and Achieving at HRC’ standards. Date;  Student print name  Signed student  Tutor print name  Signed tutor  \* Keep a signed copy with the signed Start Up checklist in the student file | |